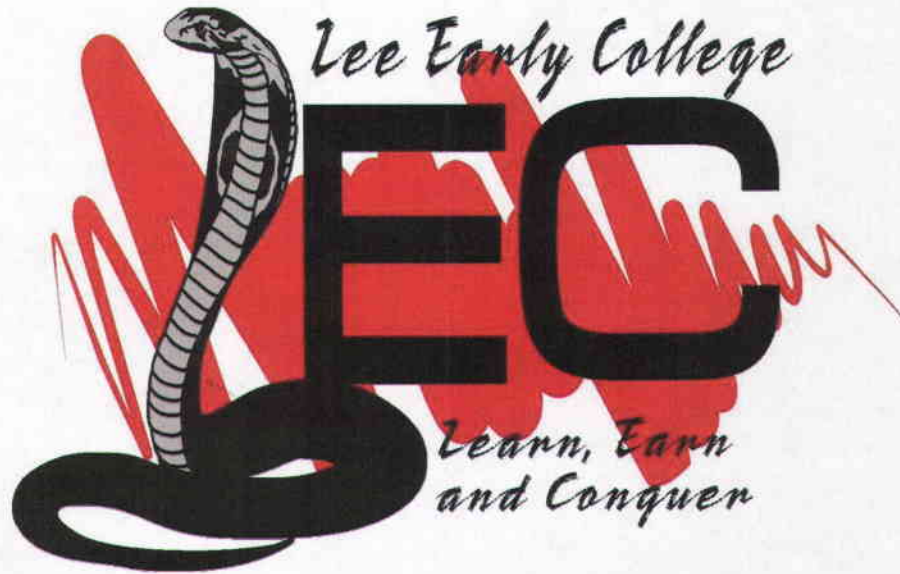


Lee Early College High School

**1105 Kelly Dr.
Sanford, NC 27330**



Lee Early High School program is supported by funds from the Bill and Melinda Gates Foundation.

REGULAR DAILY SCHEDULE

The School Day begins at 10:00 and ends @ 5:00.

PRINCIPAL'S MESSAGE

August 4, 2008

Dear Lee Early College Parents and Students:

It is with great pleasure that I assume the role of Principal of Lee Early College! LEC is an excellent school, and I will work hard to continue and to build upon the successful traditions that have been put into place over the last two years.

The entire LEC faculty and staff are highly energized and focused on the new school year. We are developing our plans and direction for the year, which includes Senior Graduation Projects, AVID, innovative instructional strategies, and an overall new mission which is outlined below:

Lee Early College's students will become:

- Collaborative and critical thinkers
- Effective communicators
- Lifelong learners with an enthusiasm for curiosity
- Responsible citizens through positive contributions to the community
- Scholars
- Technologically proficient
- Workforce ready

As you can see as you read this handbook, our students need to be ready for some positive changes. For your convenience, this handbook has been designed as a quick reference. We hope it answers most of your questions about how the Early College High School functions. Please call us at 919-718-7259 if you have any questions.

Again, I am so pleased to be serving as the Principal of the Lee Early College. I look forward to a successful and rewarding year for all of our students.

Sincerely,

Mark West, Principal
Lee Early College

ADMISSIONS POLICY

Lee Early College High School maintains an open enrollment admission policy and does not discriminate on basis of race, creed, color, national origin, sex, or handicap in its educational programs or activities, as required by law.

Lee Early College High School's Non-Discrimination Statement:

LEC does not practice discrimination on the basis of race, color, national origin, sex, handicap, or age. This policy is in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color and national origin), Title IX of the Education Amendments of 1972 (pertaining to sex-equity), Section 504 of the Rehabilitation Act of 1973 (pertaining to handicap) and Age Discrimination Act of 1975 (pertaining to age), and covers admission and access to, and treatment and employment in, the school's programs and activities, including vocational education. Students, parents or guardians, employees, or members of the community who have any concerns about these regulations or who wish to file individual grievances should contact the Early College Principal. LEC recognizes its obligation to provide overall program accessibility throughout the school for handicapped persons. Contact the Section 504 Coordinator to obtain information as to the existence and location of services, activities, and facilities that are accessible to and usable by handicapped persons.

School Staff Will:

- Report student progress to parents through conferences, phone calls, written reports, regular assessment
- Provide opportunities for parents to learn how to help students: conferences, family curriculum nights, newsletters, and articles.
- Provide instructional services to students in need of further assistance
- Provide a supportive environment for the development of the basic skills in all subject areas
- Provide instructional activities which may include before and after school tutoring

Parents Will:

- Provide a quiet time and place for homework, monitor assignments, and monitor TV viewing
- Ensure that their children attend school every day and arrive on time
- Ensure that their children get adequate sleep, regular medical and dental attention, and proper nutrition
- Be supportive of the school through attendance at Parent-Teacher conferences, Parent Education nights, and Home and School Partnership functions
- Notify the school of any special concerns or circumstances
- Communicate the importance of education and learning to their child(ren)

Students Will:

- Be proud of their intelligence!
- Respect the school, classmates, staff, and family
- Approach their studies with COLLEGE as a goal.
- Make education a high priority, including positive participation in class and school activities and working to achieve and exceed potential.
- Take responsibility for their learning, behavior, and success.
- Maturely handle the freedoms and scheduling of a college setting and understand that the high school's existence on the college campus is a privilege, not a right.
- Demonstrate the ability to make mature, independent, productive choices and accept responsibility for those choices.
- Come to school ready for learning with necessary materials, assignments, and homework
- Demonstrate their best efforts on all assignments
- Strive to be active participants in class and ask appropriate questions
- Know and follow school and class rules
- Communicate regularly with their parents and teachers about school experiences so they can be helped to succeed in school
- Limit TV watching and study or read every day after school

2008-2009 Lee Early College Staff

Administration:

Mark West	Early College Principal
Dana Smoak	Administrative Assistant
Staci Whitton	Educational Support Specialist
Dave Nourse	Counselor
Jill Gunter	College Liaison

English:

Anjanette Porter	English Teacher
Shelley Smith	English Teacher
Cindy Wilson	English Teacher

Math:

John Howard	Math Teacher
Darlene McDowell	Math Teacher
	Math Teacher

Science:

John Sneed	Science Teacher
Jenny Maczko	Science Teacher
Rodney Schmitz	Science Teacher

Social Studies:

Tonya Comeaux	Social Studies Teacher
Laura Howard	Social Studies Teacher

Academic Lab

Tania Brewington	Assistant
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To schedule a conference with any staff member, please call 919-718-7259.
To email a staff member- utilize the following format:

first initiallastname.lec@lee.k12.nc.us

ex. mwest.lec@lee.k12.nc.us

LEC Administration Office Hours: Mondays –Fridays 7:30 am – 5:00 pm

IMPORTANT DATES TO REMEMBER

August 6	First day of School
September 1	Labor Day Holiday
October 8	Quarter Ends
October 14-17	Fall Break
October 22	Report Cards
November 11	Veteran's Day Holiday
November 26-28	Thanksgiving Holiday
December 19	Quarter Ends
December 22-Jan 6	Winter Break
January 7	2nd Semester Begins
January 13	Report Cards
January 19	Martin Luther King Holiday
March 9	Quarter Ends
March 10-13	Spring Break
March 24	Report Cards
April 10-13	Holiday break
May 22	Last Day of School